

LT KENYON ANDERSON DC CHAPTER, AUSN

FROM: Mr. Anthony Wallis, Secretary
TO: Mr. Brian Bauman, Vice President
CC: *Vacant*, President; CAPT Martin Menez, USN (Retired), Treasurer; CAPT Brett Korade, USN (Retired), Chaplain; HM1 Margarita Emmanuelli (IRR), Supply Officer
SUBJECT: Minutes

TIME: 1830
DATE: 10 July 2018
PLACE: Caretaker's Lodge, Alexandria National Cemetery, 1450 Wilkes St, Alexandria, VA 22314

Note #1: The meeting generally followed the standard Chapter meeting agenda format, such as the one provided in **Appendix A**.

Note #2: **2018 Paid Members as of 10 July 2018 are:** Mr. Anthony Wallis, ABH2 Michael Little, Mr. William Little, Ms. Isabelle Little, HS2 Elizabeth Little, CAPT Dennis Hunt, CAPT Martin Menez, Mr. Gary Brooks, CDR Evelyn Moy, CDR William Iber, RDML Ronald Christenson, MCPO Michael Niblack, Ms. Marybeth Laymen, CAPT Art Shultz, CAPT John Picco, CAPT Bill Steagall, CAPT Brian Smith, CAPT Jack Samar, CAPT Mark Doehert, CMDCM Pollyanna Neely, Ms. Eve Anderson, and LCDR Kwok Ying Louie.
Non-Paid Members as of 10 July 2018 include: Mr. Brian Bauman, CAPT Jim Custer, CDR Mark Morris, LT Nick Hart, CAPT Brett Korade, CAPT John Rodgaard, Mr. Bill Jones, CAPT Wayne Cliburn, HM1 Margarita Emmanuelli, CDR Dick Eimas, CDR Ernest Elliot, CDR Bruce Webb, CAPT Marylynn Marrese and CDR Ruben Ramos.
Also, overdue for 2017: Mr. Brian Bauman, CAPT Jim Custer, CMDCM Polyanna Neely, CDR Mark Morris, and LT Nick Hart.

There are many other members who do not regularly attend Chapter meetings who paid in 2015, 2016 and 2017 but have not yet renewed in 2018.

Note #3: Members can be marked as present if they are available via Phone-Con.

ACTION ITEMS BY CHAPTER OFFICERS & MEMBERS AS DISCUSSED FOR NEXT MEETING (11 September 2018):

- **REPEAT ACTION ITEM FROM MARCH MEETING:** Provide Chapter Treasurer phone numbers to call Non-Paid Dues Members for 2017 collection (Bauman to Menez).
 - **REPEAT ACTION ITEM FROM MAY MEETING:** CAPT Korade to find drill weekend dates and POC for Chapter Secretary to contact about setting up a table to do some recruiting this summer (Korade to Wallis).
 - Secretary Wallis to send announcement and RSVP notice for Emergency Preparedness Brief on 14 July 2018.
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- Quorum (requirement of 5 Chapter members), was met (9 attendees): Treasurer CAPT Menez, Secretary Wallis, CDR Eimas (via Phone-Con), CAPT Picco, ABH2 Michael Little (via Phone-Con), HS2 Elizabeth Little (via Phone-Con), Ms. Isabelle Little (via Phone-Con), Mr. William Little (via Phone-Con), and Ms. Anderson.

1.) Opening/ Muster: Meeting was called to order by Secretary Wallis at 1835 after determining a quorum was present.

2.) Pledge: Pledge of Allegiance was led by Secretary Wallis.

3.) Opening Prayer: Prayer was led by Treasurer, CAPT Menez.

4.) Introductions: None.

5.) Approval of Minutes: Copies of the draft meeting minutes from the 8 May 2018 Chapter meeting were provided via MailChimp announcement and e-mail announcement, with link to website location, prior to the meeting.

- Minutes are always posted on the AUSN DC Chapter website at least a week before each regularly scheduled meeting: <http://www.3veterangroups.org/AUSN/MeetingMinutes.html>
- The minutes were accepted and approved by the assembled members by a unanimous voice vote. Motion: CDR Eimas, Second: Ms. Anderson.

6.) Financial Report: Chapter Treasurer, CAPT Menez, provided the official status of the Chapter's financial condition:

- The Chapter's balance by the date of the meeting, 10 July 2018, was a balance of \$7,695.95, of that is \$868 has been collected so far for the Night at Nationals Park fundraiser.
 - Secretary Wallis indicated that at least another \$100 will be coming in the next week or two.
- Treasurer, CAPT Menez, and Secretary Wallis have successfully added Secretary Wallis to the Navy Federal Credit Union (NFCU) account.
- Dues payments by Chapter members for 2018 are reflected above in Note #2. Treasurer, CAPT Menez, mentioned he would like to re-double our efforts to get members to pay their dues and is still trying to engage with VP Bauman to do so.
- The Chapter Treasurer's Financial Report was accepted and approved by the assembled members by a unanimous voice vote. Motion: CDR Eimas, Second: Ms. Anderson.

7.) Presentation of Bills: Treasurer, CAPT Menez, said there was a check outstanding for our \$100 donation to VFW Post 609 that will be forthcoming and reflective in the balance for the next Chapter.

8.) Correspondence: There was one letter from FORCM Tom Snee, USN (Ret.), that accompanied his donation and is provided in **Appendix B**.

9.) Committee Reports

- **Program Committee:** No report.
- **Audit Committee:** No report
- **Finance Committee:** A previous check had bounced due to the wrong checkbook being issued by NCFU, but the Chapter now has the correct checks in hand for the NFCU account.

- **Fundraising Committee:** No report.
- **Awards/ Selection Committee:** No report
- **Event Coordination Committee:** No report

10.) Old Business

- Secretary Wallis provided an update on where we were for the Night at Nationals Park fundraiser. As the Treasurer had stated, we had a balance of \$868 raised thus far with another \$100 coming in the next week or two, so that puts our expected total at about \$968. Last year, the Chapter raised \$1,235, of which \$1,004 was used for the Sailors and families. Secretary Wallis said that if we maintain a goal of about \$1,000 to purchase the tickets, any other added amount (from individual ticket sales or extra donations) can go to the Chapter like last year.
 - Secretary Wallis requested that Treasurer, CAPT Menez, establish another link via PayPal for individual tickets for Chapter Members who wish to attend.
 - Treasurer, CAPT Menez, thought if we polled our top donors to get their preference for the game, it may drive how much each ticket will cost as the early September game (against the Cubs) is a premier game, as noted by Secretary Wallis, and the late September game (against the Mets) is a regular game.
 - Secretary Wallis agreed and will poll the top donors and ask their preference and depending on their response, will decide on which game and how much to charge for individual tickets.
 - Secretary Wallis noted once that is determined, he will ask the Treasurer to create another PayPal link so Secretary Wallis can send another announcement.
 - If the game is determined to be against the Cubs, the amount will be \$30 a ticket for the PayPal link.
 - If the game is determined to be against the Mets, the amount will be \$25 a ticket for the PayPal link.
- Treasurer, CAPT Menez, said he has not yet heard back from VP Bauman on the coin purchase but forwarded the design as provided by Ms. Anderson.
- Discussion occurred on doing a recruitment drill weekend, whereby Secretary Wallis mentioned he had gotten no additional updates from CAPT Korade.
- Old business was closed.

11.) New Business

- Secretary Wallis mentioned that he will likely have to step down as Secretary at the end of his term (November 2018).
 - Discussion occurred on need for a Special Election or do we wait until the elections come in November.
 - Decision was made to wait until we have our elections in November and determine new leadership.
 - Ms. Eve Anderson was voiced as a candidate for Vice President of the Chapter and she indicated she had interest and could potentially fill this role.
 - Secretary Wallis indicated that if the new Chapter leadership moved meetings to once a quarter rather than every other month, it may be manageable for him to stay on as Secretary, but he needed to discuss with his family.
 - Discussion on President occurred whereby a retired Navy senior enlisted or officer would be great for the role.
 - This job could be a low time-demand position if need be since a lot of the heavy lifting is by Secretary and Treasurer.

- Secretary Wallis will discuss the forthcoming election of Chapter Officers at the Night at Nationals Park event with Members who attend and send an announcement for Chapter officers for the announcement for the September Chapter meeting.
- Treasurer, CAPT Menez, mentioned the earlier e-mail announcement that went out that this Saturday, 14 July 2018, an Emergency Preparedness Brief would be held by the Alexandria Health Department and Community Emergency Response Team (CERT) at the Chapter meeting space at the Caretaker's Lodge at Alexandria National Cemetery from 1130-1200.
 - Treasurer, CAPT Menez, requested that the Chapter Secretary send out a reminder e-mail along with his e-mail address to RSVP for the event.
- New business was closed.

12.) Navy Education and Information: None.

13.) Memorials: None

14.) Closing Prayer: Prayer was led by Treasurer, CAPT Menez.

15.) Meeting Adjourn: Meeting adjourned at 1930.

Respectfully submitted for review, amendments and approval.

V/r,



Anthony Wallis, Secretary
LT Kenyon Anderson DC Chapter, AUSN

Appendix A. Meeting Agenda

- 1) Opening/ Muster**
 - a. Quorum is at least 5 dues paying members (can include Chapter Officers). Roll call is to be conducted by Vice President or Secretary.
- 2) Pledge**
- 3) Opening Prayer**
- 4) Introductions (if any)**
- 5) Minutes**
- 6) Financial Report**
- 7) Presentation of Bills**
- 8) Correspondence**
- 9) Committee Reports (if any) of existing Committee's**
 - a. Program Committee
 - b. Finance Committee
 - c. Audit Committee
 - d. Awards/ Selection Committee
 - e. Fundraising Committee
 - f. Event Coordination Committee
- 10) Old Business**
- 11) New Business**
- 12) Navy Education and Information**
- 13) Memorials**
- 14) Closing Prayer**
- 15) Meeting Adjourn**

Appendix B. Letter from FORCM Tom Snee, USN (Ret.)

THOMAS J. SNEE, M.Ed
6512 Koziara Drive
Burke, VA 22015

June 1, 2018

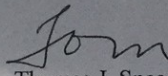
LT Kenyon Anderson, DC Chapter
AUSN
7806 College Ln.
Annandale, VA 22003

Dear Mr. Wallis,

Enclosed please find a check for \$200.00 for a donation to host local sailors at a National's ball game. They serve with much, and receive so much less, to relax in our great city of Washington, DC.

This is just a small amount of my token for our "Men and Women in Navy Blue." Play ball, and have a great time!

Sincerely,


Thomas J. Snee
FORCM (SW), USN, (Ret)

"The engineer may build computers, the architect may design buildings
And the chef may prepare a fine meal, but a Teacher, a Teacher inspires!"